

THE STANWAY SCHOOL - ADMISSION APPEALS

NEW INTAKE ADMISSION APPLICATIONS FOR SEPTEMBER 2025

3rd March 2025: The national offer day for secondary school places for September 2024.

If you do not receive an offer of a place at your highest preference school, you can appeal to the school against the decision.

- For applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals.
- For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged.

The relevant appeal dates for 2025 are:

31st March 2025 The latest date to lodge an appeal against a refusal of a place if you definitely want it heard before the end of the summer term. Please send the appeal form, which can be downloaded from our website or obtained from the school office, directly to:

Clerk to the Local Governance Committee
The Stanway School
Winstree Road
Stanway
Colchester
CO3 0QA

12th to 14th May 2025 Appeals heard by an independent appeals panel for appeals received by the above deadline

Up to 18th July 2025 Appeals heard where possible for late appeals

September 2025 onwards Any appeals not heard before 18th July 2025

After the appeal hearing you will receive a decision letter within five school days of the hearing wherever possible.

IN-YEAR ADMISSIONS 2024-2025

If your application for a place has been refused, you have the right to appeal to an independent appeals panel. You can download an appeal form from our website or contact the school office who will send you one. You will be given a deadline for lodging the appeal which allows at least 20 school days from the date of notification that your application was unsuccessful to prepare and lodge your appeal. The completed appeal form should be sent to The Clerk to the Governing Body at the school.

On receipt of the appeal form the school must arrange an appeal hearing within 30 school days of the appeal being lodged. You will receive at least 10 school days' notice of the date of the appeal hearing. You will be given a reasonable deadline to submit additional evidence in order that the clerk can send the appeal papers to all parties.

After the appeal hearing you will receive a decision letter within five school days of the hearing wherever possible.

APPEAL HEARINGS

Appeals lodged by parents/carers in relation to refusal of a place at The Stanway School will be held virtually (via Zoom).